

**Orange Coast College Foundation
Board of Directors Meeting Minutes
Thursday, September 28, 2023, 5:30 pm
College Center Building, OCC Room 310**

Attendees: Jeff Hyder, Eileen Lewis, Rich Pagel, Blade Gillissen, Madjid Niroumand, Rene Kinn, Christina Amaral, Kat Carroll, Dave Cline, Mark Harper, Dan Stefano, Shana Jenkins, Rena Quinonez, Madison Harris, Dave Grant, Doug Bennett, Angelica Suarez, Michelle Grimes-Hillman, Lori Ginex-Orinion, Rush Hill, Katie Kisse Fenwick, Mary Lynn Bergman-Rallis, and Mary Hornbuckle

Guests: Kelly Daly

- A. Welcome & Introductions:** Jeff Hyder welcomed everyone to the meeting after a round of introductions and presented the Board Members with hats and name badges for attending OCC activities as well as a listing of events on campus.
- B. Approval of Minutes of July 12, 2023 Meeting:** Minutes were approved as emailed.
- C. OCC Student Health Services Review:** Kelly Daly, the Director of the Student Health Center, presented the OCC Student Health Services Review and stated that she has been honored to look after OCC students in the Health Center for 14 years with 7 years as a Charge Nurse and 7 of those years as the Director.

The mission of the Health Center is to support the medical, physical, and emotional health of the students so they may continue their learning. If the Student Health Center cannot provide the services needed for the student, then they advocate for the student to get the best health care available outside in the community. The Center is state funded with a grant for mental health services and also with Health Fees (\$26 for the Fall and Spring and \$22 for the Summer) as such the students can come in at any time for free medical and mental health visits (no charge, no insurance needed).

There have been 786 visits to the Health Center in the last 4 weeks; averaging 196 students per week. There is a small cost for laboratory tests and gynecological exams and low-cost medication anywhere from \$4 - \$30 for an inhaler which is truly beneficial pricing. Over the past 4 weeks, the top 3 mental health complaints have been depression, cannabis use disorder, and anxiety. Other mental health issues frequently observed at the Health Center include stress, sexuality and relationships, sleep problems, and academic pressure. The top 3 medical services utilized over the past 4 weeks include TB screening, physicals (The Health Center does the bulk of the Allied Health Program physicals) and diagnosing/combating respiratory diseases. Other frequent medical issues include communicable diseases, UTIs, birth control, and STI testing. The mental health team has a separate intake from the medical health in order to carefully navigate patient confidentiality. The Mental Health Director is Mary Valentine who oversees 3 licensed therapists and 18 interns. Over the past 4 weeks, there have been 390 visits for mental health services from 149 unique patients with 25 crisis interventions and 1 CAT emergency response 5150.

The Medical Health Care team consists of Kelly Daly, who has been a nurse for 30 years with a background in public health, 2 Registered Nurses with the hope of acquiring a third, 1 Physician, 1 Nurse Practitioner, and 1 Hourly Nurse Practitioner. There were 396 medical health visits in the past 4 weeks with 200 unique patients: 22 were injuries, 72 illness appointments, 3 paramedic calls, 2 mandated reports to the police. Point of care testing, which students are not charged for, cost \$424 for today as it is important to diagnose the students using tests done in the Health Center at the onsite lab in order to properly treat the students with 55 pretests done within the past 4 weeks. Students are eligible for free flu vaccines purchased through ancillary funds with 20 shots given in the past 4 weeks and 50 more ordered. No cost wellness includes wound care, over the counter medications, crutches, cold packets, cough drops, feminine products, and EpiPen's in an emergency.

Nurse Kelly Daly is adamant that the students be given as much service as can be provided at no cost since health care is expensive and OCC services many underrepresented, under served, and uninsured students. Aside from clinical care offered to students, the Health Center also assists with Behavioral Intervention as both Kelly Daly and Mary Valentine sit on the Behavioral Intervention Team. The support services of the Health Center staff also consist of assisting with Title IX and Infectious Disease Prevention. The Health Center has seen an increase of uninsured students with 115 uninsured students seen to date: 77 medical and 38 on the mental health side. The Health Center has been helping students at the Harbour with 131 residents seen to date. Kelly Daly trains the RA's at the Harbour. The Director of the Harbour communicates with Kelly Daly for all matter's health related.

The Health Center's Proposals for support include request for a Wellness Kiosk with over-the-counter medications, medical products, and wellness items available to students 24/7 as well as a push for medical supply vending machines on campus. The testing for STIs can be expensive at \$140 per student tested outside and so the Health Center is looking to upgrade another onsite lab to reduce costs. The Health Center is also considering creating online health records for student patients to view their lab and test results online, hiring an additional Nurse Practitioner, and Protocol which is an afterhours mental health assessment program. Protocol is \$25,000 a year and would offer 24/7 mental health assessment via phone whether late at night or on holidays to support students and then transfer records to the Mental Health Director to do an intake for the student patient. Madjid Niroumand commended Kelly Daly for making the Health Center so integral to the support of OCC students as well as the students of Coastline College. Jeff Hyder requested that Doug Bennett and the Foundation schedule some time with Kelly to further delve into the Wellness Kiosk and Medical Vending Machines.

- D. College Report:** President Angelica Suarez requested that the ASOCC Report be presented before her College Report.
- 1. 75th Anniversary Celebration:** Dr. Suarez referenced the ASOCC Report and 75th Anniversary video in honor of OCC's 75th Anniversary Celebration.
 - 2. College Update:** Dr. Suarez shared with everyone the OCC Economic Impact Study. During the 2020/21 year, OCC contributed \$956 million to the local

economy. OCC employs 1,076 Full and Part Time Faculty and thus the payroll contribution is about \$101 million. The impact of student spending in the county is about \$160 million and our alumni impact who reside in the community have an impact of \$651 million. OCC has contributed significantly to this community as well as roughly 10,000 jobs. At the last Board Meeting, the Board of Trustees received a 10-page document of highlights surrounding OCC's accolades and accomplishments. Dr. Suarez highlighted page 6 that illustrated the work of OCC's Foundation. OCC enrollment for the Fall of 2023 is 3.5% up from Fall of 2022. That still puts OCC about 13% down from pre-pandemic numbers whereas our sister colleges are still about 18% down. OCC will undergo an Accreditation Site Visit in 2025/26. The standards of evaluation have changed, and OCC will be one of the pilot colleges to undergo the Accreditation Visit. Dr. Suarez will be chairing an Accreditation Team in 2024 to Northern California State Center.

3. Memorandum of Understanding on College Employees Funded by

Foundation: In closing, Dr. Suarez spoke on the MOU and acknowledged the subcommittee who worked on it consisting of Jeff Hyder, David Cline, Lori Ginex-Orinion, Patrick Munoz, Mary Hornbuckle, Rebecca Morgan, Jack Lipton, and herself. The subcommittee identified ways in which the OCC Foundation Board can participate in different phases of the hiring process within District Board policy. Dr. Suarez presented the Foundation Board with copies of the signed MOU on College Employees Funded by the Foundation regarding Classified Managers and Educational Administrators. The Foundation can participate in the pre-hiring phase including job description, job announcements, and recruitment strategies. During the hiring phase, the Foundation can provide feedback to the hiring manager on specific skills needed for the position and participate in the selection committee upon completion of the EEO training. In the evaluation phase, the Foundation can provide feedback on the manager evaluation survey. With regards to discipline and dismissal, the Foundation can speak to the operations directly for assessment. The MOU is put on file with District HR so that it is not person dependent and continues on record. This MOU applies only to the OCC Foundation. Kat Carroll commended the Foundation and Administration on establishing the MOU.

E. Executive Committee Report: Jeff Hyder delivered some updates in the Executive Committee Report. The Sand Volleyball Courts are pursuing other avenues of funding. In accordance with Title IX, the Women's Softball field is looking to be renovated to have restrooms and a team room with funding hopefully coming from a capital campaign in the future. Jeff concluded that there are quite a few events that have taken place on the OCC campus and turned it over to Rena to talk about the OC Children's Book Festival.

F. Orange County Children's Book Festival: Rena Quinonez announced that this Sunday, October 1st will be the 20th annual Orange County Children's Book Festival on the Orange Coast College Campus with 112 different authors, 57 exhibitors, schools and daycares will be in attendance with performances on the many stages. Rena encouraged Board members to come and enjoy the event and interact with the community. Rena

applauded that the campus really came together to put on the OC Children's Book Festival with Staff, Faculty, ASOCC students, the OCC Basketball Team, and the OCC Football Team volunteering their time. Rena presented a video of the headliner for the OC Children's Book Festival, Jesus Trejo, publicizing the event.

G. Marine Programs Update: Doug Bennett delivered the Marine Programs Update.

1. **Lease with Option to Purchase for *Anacapa*:** Yesterday the Foundation closed the lease option to purchase *Anacapa*, a 95-foot boat donated about a year ago. \$408,000 went into the bank account with \$27,000 a month payment for 32 months and a final option to purchase for \$630,000. The net after the final payment will be between 1.4 and 1.5 million dollars. Thanks to Brad Avery for working out all the details and navigating this deal.

H. Finance Report: Mark Denny reviewed the Finance Report:

1. **Endowment Performance Update as of 6/30 and 8/31:** The report was handed out to all members of the OCC Foundation Board. The finances are going steady and going well and thus the Finance Committee has advised to stay the course. The fiscal situation is getting better, and the committee hopes that the 3rd quarter will get us back up to the benchmark.
2. **Transfer of Banking Account to Northern Trust:** Mark said that Northern Trust gave an excellent presentation on their investment policy and Doug has been working on the transfer of funds from East/West Bank to Northern Trust. The Foundation Office is looking into new software to maintain the 300+ accounts that they oversee.

Full reports & Check Registers Available from Foundation Office upon request

I. Planetarium Update: Dave Cline presented the Planetarium Update and commended President Suarez on the MOU. Dave Cline talked about revelations and advances in technology and how the goal of the Planetarium is to get students of all ages engaged to keep pace with this quickly evolving society. The acting director of the Planetarium, Jessica Artinger, is keeping school visits going with public, private, and homeschool students. The Planetarium is hoping to borrow two meteorites from UCLA's Geology Department that would be able to be on display and allowed for visitors to touch, which will surely engage younger audiences. Dave Cline requested that a new sign for the Planetarium be put in place and Dr. Pagel announced that a new sign is in process.

1. **Skylark Lecture Series:** On Friday, September 29, Christopher 'Chuié' Huie will be lecturing as part of the Skylark Series. Christopher Huie is an astronaut and aerospace engineer. He is the Sr. Manager of Business Insights at Virgin Galactic where he is responsible for Engineering-Business integration and support long range planning by enabling data driven decisions. On Friday, October 27, Dr. Matt Malkan from the National Science Board will be presenting the latest surprises from the James Webb Space Telescope.
2. **Solar Eclipse Viewing – Saturday, October 14:** The Planetarium will be having a Solar Eclipse viewing that is free to the public from 8am – Noon on October 14, 2023 with Solar Telescopes, Special Dome Presentation, Drawings for Prizes, and Real Astronomers present.

- J. Friends of the Library Report:** Eileen Lewis delivered the Friends of the Library Report. Eileen stated that the Banff Film Festival finished up last week and was well attended and enjoyed by audiences, generating enough funds for a \$1,000 FOTL scholarship. The Friends of the Library are focused on the OC Children’s Book Festival and their participation in it, but following that will be the Friends of the Library Fall Book Sale on October 24 & 25. The new Friends of the Library Donation Box has quadrupled donations. There was discussion about the remaining donation boxes.
- K. ASOCC Report:** Madison Harris greeted everyone and went into the ASOCC Report. Internally, ASOCC has gone through its second round of officer and senate applications. There is a good amount of interest and applications to review. ASOCC is working on more interconnectedness between the branches of student government by increasing communication and understanding of roles. Navigate OCC took place before the start of the semester, which was a one-day event to familiarize new students with the campus and its resources. ASOCC representatives gave tours to new students for Navigate OCC which not only helped the large crowds of new students attending the event, but also helped new ASOCC members get in touch with new students putting into action what was reviewed in the ASOCC training week. On Wednesday, an event called “Speed Friending” was held in the Student Union and with the number of students that attended, the event expanded to 2 rooms. The Pirate Involvement Fair and OCC 75th Anniversary was held with a cake cutting ceremony, over 60 clubs recruiting, and Talk Like a Pirate contest. Madison then presented the Pirate Involvement Fair/75th Anniversary Video.
- L. Executive Director’s Report:** Doug Bennett closed the meeting by delivering the Executive Director’s Report.
- 1. Technology Annex Donor Funded Renovation:** Doug stated that a donor who contributed \$1 million for establishing the Astronomy House and donated the rocket displayed outside the Planetarium, wanted to renovate the Technology Annex. The donor gave \$425,000 to renovate the Technology Annex. Rena Quinonez coordinated the vendors to establish the renovations and Doug showed the Board photos of the classrooms and meeting areas in the Annex. With creation of the new Chemistry Building, the head of the department wanted a Table of Elements displayed for all the students to access in the range of \$95,000 and the donor was kind enough to agree to funding that as well.
 - 2. Eteams – Charger Parking – Concert on the Green:** The Concert on the Green was a fun evening for all who attended and while the band who was the initial choice was unable to perform, The Common Kings, as they had a sold-out concert at the Pacific Amphitheatre, the lead singer shot a promo video for OCC, which Doug showed to the Board. The swim team did a promo video for their Eteams and raised \$7,800. Doug showed the Swim Team’s ETeams video. OCC just finished the third and unfortunately the last year of Charger Parking fundraiser as the Chargers will be moving up to El Segundo. The Charger Parking fundraiser brought in \$39,000 for Athletics with \$26,000 for the general Athletic fund. It has been a good solid fundraiser and had garnered over \$100,000 in the three years it has been done.

Meeting adjourned at 7:06pm

Future Meetings & Events:

- **Sunday, October 1, OC Children's Book Festival**
- **Saturday, October 14, Solar Eclipse Viewing, Planetarium Telescope Farm**
- **Thursday, November 16, 5:30pm, Foundation Board Meeting, Location TBA**